Eudora Pro™ for Newton®

Version 1.0 for Newton 2.0 and 2.1

This manual was written for use with the Eudora Pro™ for software version 1.0 .

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Introduction

Eudora Pro™ for Newton® (hereafter referred to as Eudora) provides the ability to send and receive electronic mail with your Newton MessagePad®. It is fully integrated with the Newton operating system, allowing you to use virtually any application to send electronic mail. In addition, it allows you to use the built in Names application to quickly and easily address your messages. Eudora Pro for Newton is the premier e-mail companion to your Newton MessagePad, providing you with e-mail access anywhere you can make a connection to your Internet service provider.

Installing Eudora

System Requirements

Eudora requires:

- Newton MessagePad 130 with at least 150K free storage (additional storage space is required for the messages)
- PPP or SLIP connection
- Modem that works with MessagePad (9600 Baud or faster recommended) such as the QUALCOMM Data on the Gof PC card
- Newton Internet Enabler 1.0 or higher installed and configured

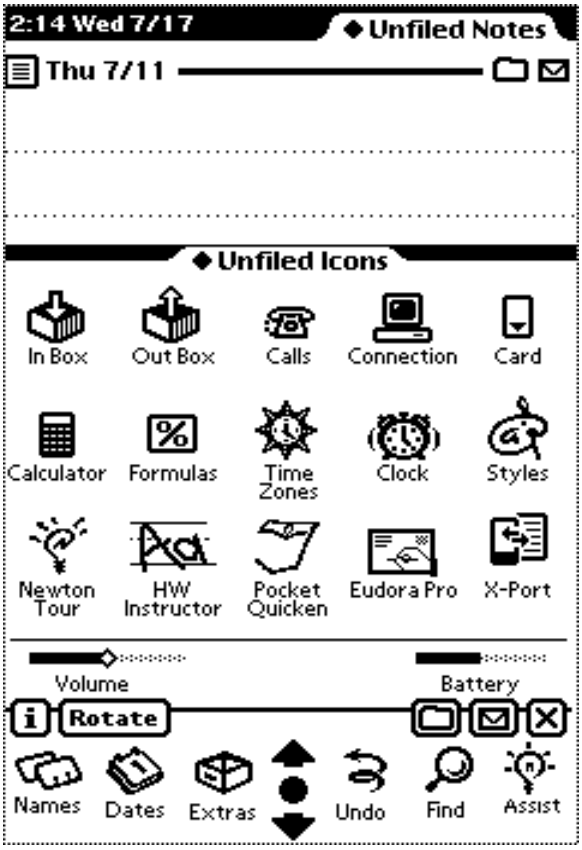
Installation

The installation disk or electronic package contains the Newton package, and the Eudora.pkg.

- Insert the installation disk into your computer or locate the file you downloaded.
- Run your connection application (e.g., Newton Backup Utility).
- Install the Eudora.pkg and EmailStationery.pkg files onto your Newton MessagePad, following the connection software instructions (file names may be truncated depending on platform).

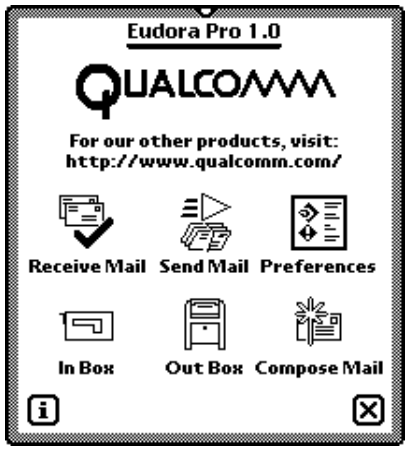
Configuring Eudora

Before using Eudora, you must provide your account information. To access Eudora, tap the Extras button and select the folder which contains the Eudora Pro icon.



The Extras Drawer

Tap the Eudora Pro icon to bring up the main menu, then tap the Preferences icon.



Eudora Pro main menu

You can also select Eudora Prefs by tapping the Info Button from the In or Out Box.

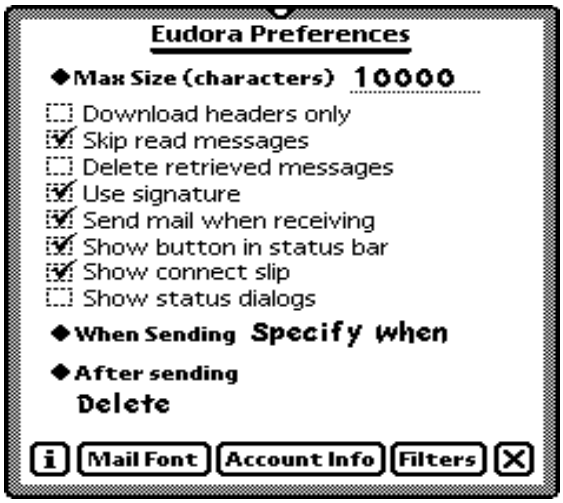
Selecting Eudora Prefs from the Info Button

Alternative Method of Accessing Eudora Functions

If the **Show button in status bar** option is checked in Eudora Preferences, you can access the Eudora Pro main menu from the backdrop application by tapping the Eudora Prof icon.

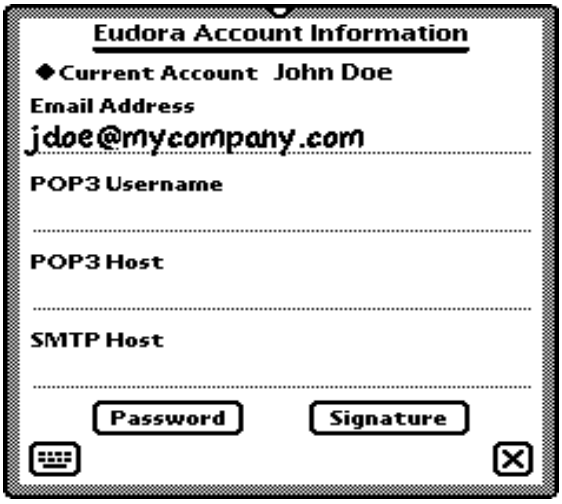
Eudora Pro for Newton status bar button

Eudora Setup



The Eudora Preferences slip

Tap the **Account Info** button to bring up the Eudora Account Information slip. This information must be entered prior to using Eudora.



The Eudora Account Information slip

Current Account
Your name should already be entered here from the Newton's Owner Info. If not, select New Account and enter your name. It will be included in the **From** field of outgoing mail.

E-mail Address
Enter your e-mail address for this account. Separate your user name from the mail host with the "@" symbol.

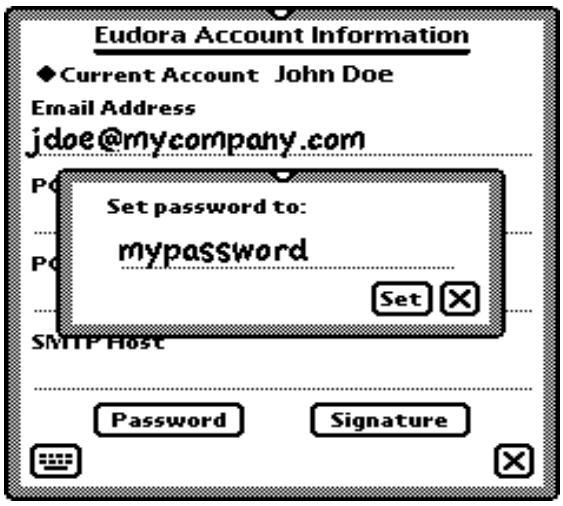
Note: If your POP account is the same as your e-mail address, the following three fields may be left blank.

POP3 Username
Enter your user name for your mail host (i.e. jdoe).

POP3 Host
Enter the (domain) name of the mail host where messages are delivered before being transferred to your Newtond.

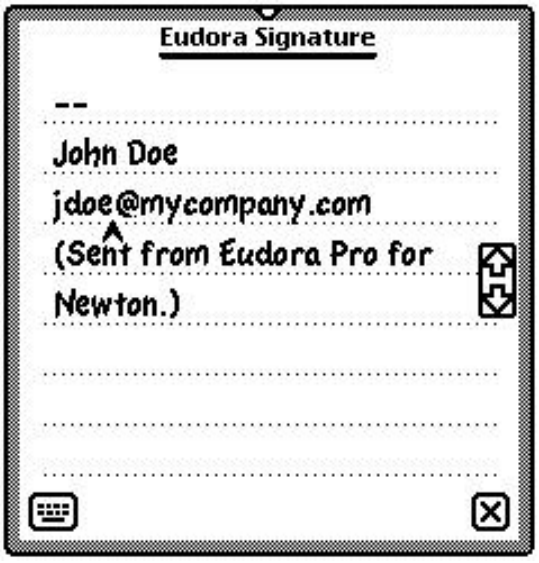
SMTP Host
If the computer on which you have your POP3 account is also your SMTP server, leave this field blank. Otherwise, enter the SMTP server's (domain) name.

After supplying the above information, tap the **Password** button and enter the password provided by your system administrator. Tap the **Set** button once you have entered your password.



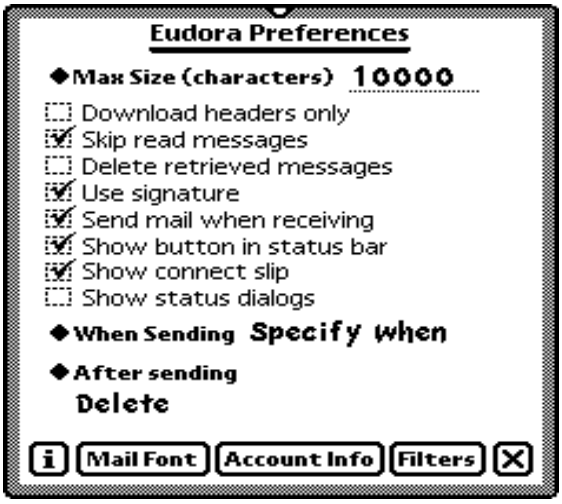
Entering your account's password

If you want to create a brief message to attach to the end of outgoing messages, perhaps your full name or e-mail address, tap **Signature.**



Entering your signature

Enter your personalized signature, then close the slip. Close the Eudora Account Information slip to return to Eudora Preferences.

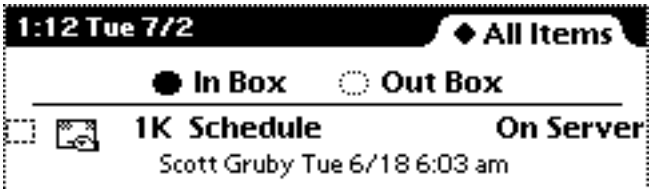


The Eudora Preferences slip

Options you may wish to set at this time are:

Max Size (characters)
If this is checked, Eudora will only download the first few lines of messages over the specified size (in characters) from the POP server. This can be useful on slow connections.

Download headers only
If this is checked, Eudora will only download message headers. The status of the message will be On Server, and the size of the message will be listed next to the subject. You can download the entire text of a single message or multiple messages by tapping the checkbox adjacent to the message(s), then tapping Receive to select Eudora. Alternatively, if you want to retrieve a single message simply tap the message.



To retrieve this message from the server, check the box next to the Eudora icon, and select Receive. 1K is its size.

Skip read messages
If this is checked, previously read messages (from your desktop or another e-mail client) will not be downloaded.

Delete retrieved messages
If this is checked, messages downloaded to your Newton will be deleted from the server. Messages left on the server that are larger than the Max Size setting, or that are not plain text messages, will not be deleted.

Use signature
If this is checked, your personalized signature will be attached to the end of outgoing messages. This setting is the default, and can be overridden on an individual message basis.

Send mail when receiving
If this is checked, queued mail will be sent after downloading mail.

Show button in status bar
If this is checked, a Eudora icon will appear in your backdrop application allowing easy access to some of the Eudora functions.

Show Connect Slip
If this is checked, Eudora will prompt you to select an Internet setup when sending or receiving mail. Leave it unchecked if you only have one Internet setup, or use the same one repeatedly.

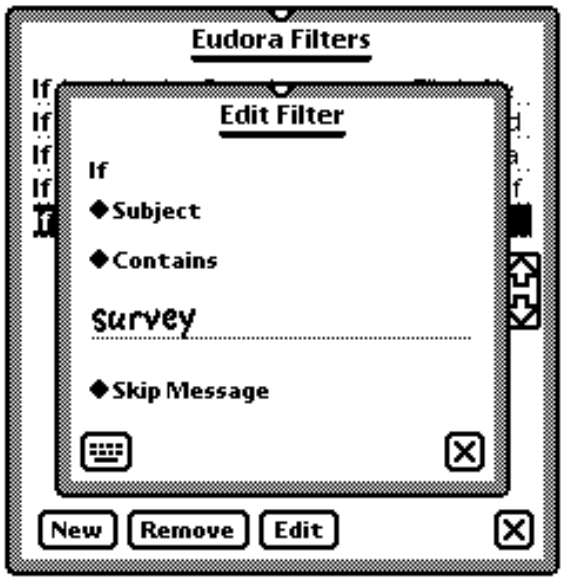
Show status dialogs
If this is checked, progress slips will be displayed when connecting and transferring mail. If it is not checked, a star is displayed at the top of the screen when Eudora is connecting to the server and handling mail. Tap the star to display the status slip.

When Sending
When sending a message, if **Send later** is selected, tapping the Mail button queues the message for delivery until a connection is initiated. **Send now** sends all messages immediately, and **Specify when** allows you to choose to send the message Now or Later from a popup menu.

After sending
If **Delete** is selected, a message is discarded after it is sent. **File** stores a copy of the message in the designated folder, and selecting **Log** enters a summary of the message in the designated folder.

Mail Font
Select the **Font**, **Size** and **Style** Eudora uses to display messages.

Filters
Filters allow you to file or ignore specific messages. They are created by tapping New, and can be modified by selecting a filter and tapping Edit.



Editing a filter

◆Subject

Tap the first diamond to select the header field (Subject, To, From, Cc, or Any Header) you want the filter to search for the specified information.

◆Contains

Tap the second diamond to select the criteria (Contains, Does Not Contain, Is, Is Not, Begins With, Ends With) for the current match.

Survey

Enter the text for which Eudora Prof for Newtond will search.

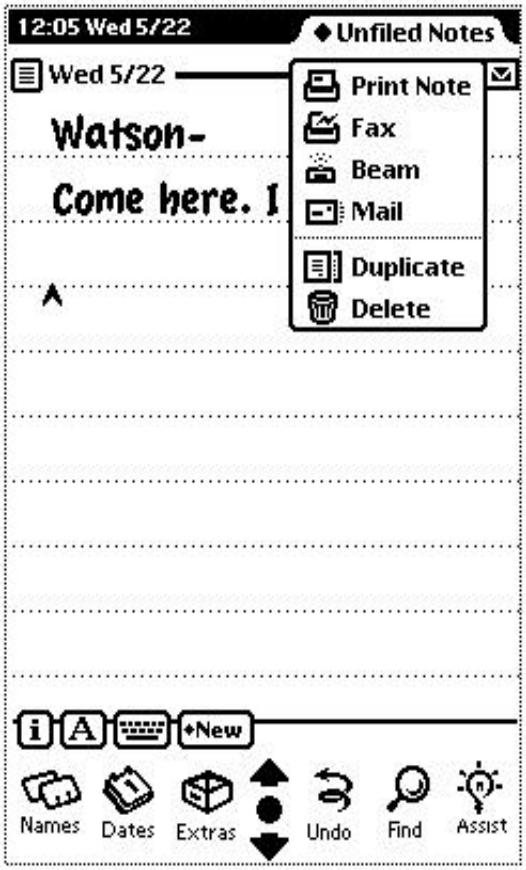
◆Skip Message

Tap the third diamond to select Skip Message, File, Ignore Size, or Ignore Size and File. These choices allow you to leave selected messages on the server, or to download and/or file them automatically if they match the other two criteria. If Ignore Size or Ignore Size and File is selected, the Max Size value (in Preferences) is ignored, and the message will be downloaded regardless of its size.

Filters run from the top of the list to the bottom. To change the sequence, select a filter and drag it to the desired position.

Sending a Message

The easiest way to experiment with Eudora is to send a message to yourself. Eudora can send various items and messages, but for this example, a Note from the Notepad will be used as an example. Compose a brief message on the Notepad, then tap the Routing button and select Mail.



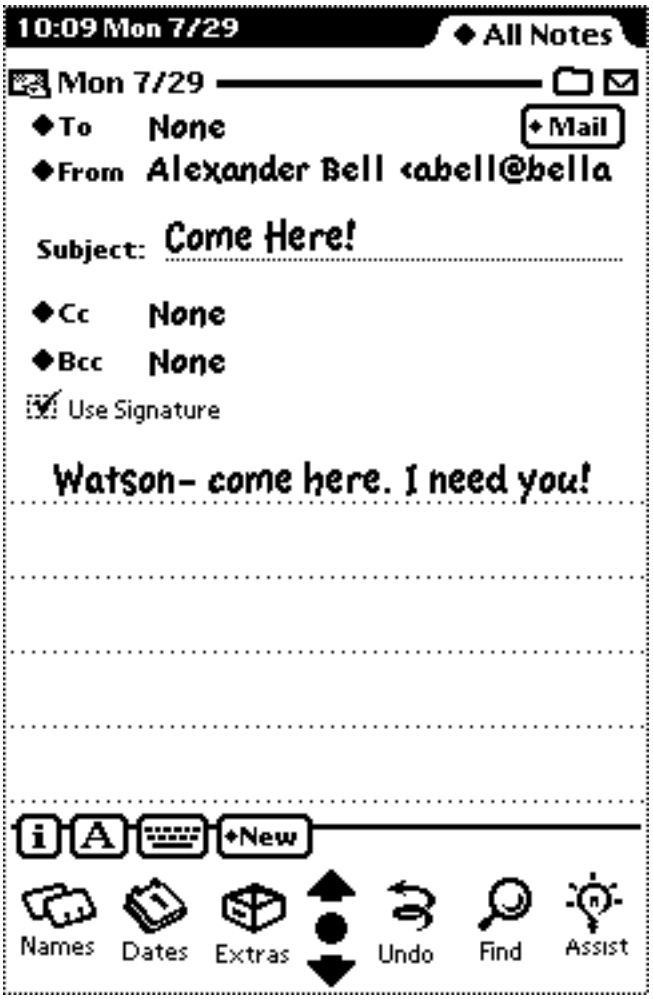
Selecting Mail from the Routing button

A routing slip appears with your name and e-mail address inserted in the return address. Enter your e-mail address in the **To** field by tapping it, and selecting your address from the choices. Then tap Mail, and select Now.

Note: In the Eudora Preferences slip, the When Sending option sets the default for when mail is sent: Send now, Send later, or Specify when. The Specify when option is used for this tutorial.

The Routing slip

Alternatively, you can tap the Compose Mail button in the Eudora Profmain menu to create and send a message. The routing information can be entered at the top of the screen.

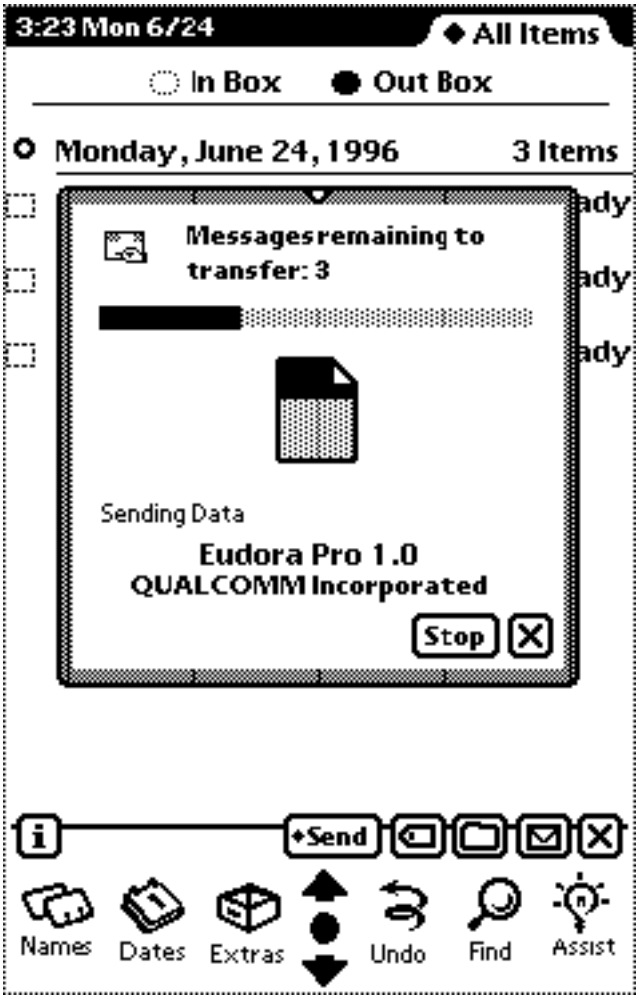


Creating a message using the Compose Mail option

The Newton Internet Enabler provides a slip that allows you to change your settings before connecting to the Internet. Check the information in the slip for accuracy, then select Connect. (The slip only appears if the **Show connect slip** option is checked.)

The Connect slip

A slip displays the connection and transfer of the message (if the **Show status dialogs** option is checked.)



Transfer of messages

Receiving a Message

To check for mail, go to the In Box in the Extras Drawer. Tap Receive, then select Eudora. You can also tap the Eudora Pro icon in the Extras drawer and select Receive Mail, or choose Receive Mail from the Eudora icon in the backdrop application.

Checking Mail from the In Box

Check the information in the slip for accuracy, then tap Connect. (The slip does not appear if the **Use default Internet setup** option is checked.)

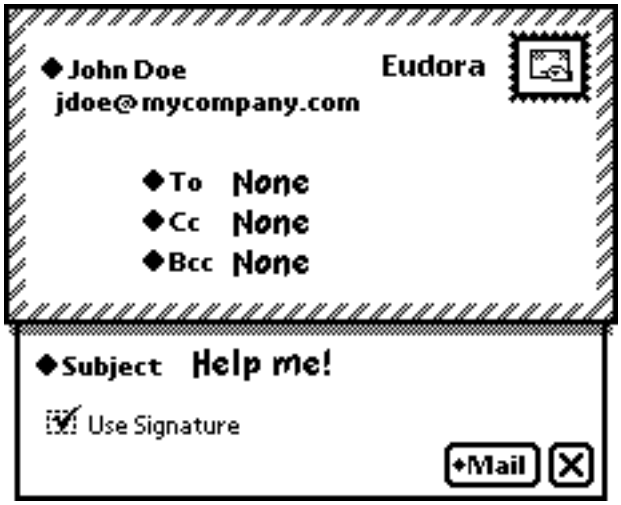
The Connect slip

Eudora will retrieve your message and display the same status dialog as when you sent it (if the **Show status dialogs** option is selected). Your test message will display in the In box with the status New. Tap the message to read it.

New and previously read Messages

Sending Mail

Eudora can send text messages from any application that supports mailing, including the Notepad, Name File, Date Book, Calls, or the In and Out Boxes. After you have requested Eudora to send an item, the following slip appears.



The Routing slip

John Doe
jdoe@mycompany.com
The sender's name and e-mail address. If you have more than one registered owner, you can tap the diamond and select another address.

Eudora
Your e-mail client. If you have more than one service, you can select it by tapping the diamond.

To:
The intended recipient's e-mail address. Multiple addresses are allowed, but must be entered using the Other Names option. If you select Other Address, a slip appears that allows you to enter an e-mail address without having to enter it in the Names application.

Cc:
E-mail address of person to whom a copy of the message is to be sent. Multiple addresses are allowed, but must be entered using the Other Names option. This field can be left blank.

Bcc:
"Blind" carbon copy. Like addresses listed in the Cc field, addresses listed here receive copies of the message. However, addresses listed in the Bcc field do not appear in the recipient's message header. This is useful when you want to send a copy of a message to someone without the recipient's knowledge. Multiple addresses are allowed, but must be entered using the Other Names option. This field can be left blank.

Subject:
The title or first few words of your e-mail. It can be edited by tapping it and entering new text. This field can be left blank (though it is a breach of e-mail etiquette to do so).

Use Signature
If this box is checked, your signature is attached to outgoing messages.

Mail
Tap this button to send or queue your message.

If a connection is initiated (and the Use default Internet Setup option is left unchecked), a connect slip appears.

The Connect slip

Connect from
Your name and the site from where you are connecting. You can select Home, Work, or designate Other City.

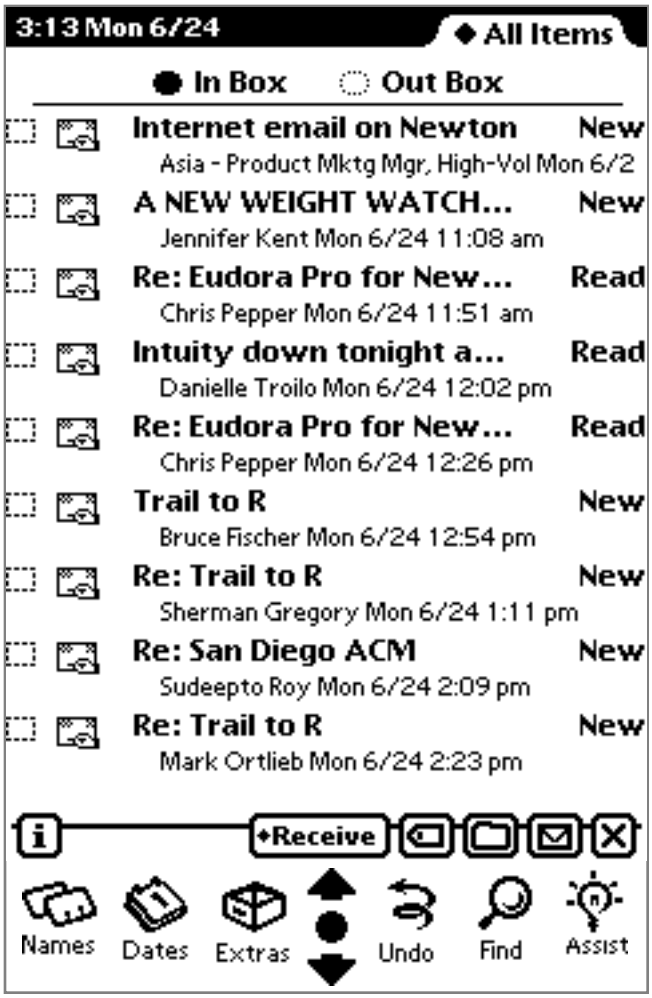
Using
The Internet setup used for this connection. You can select an already existing setup, or select Other Number. Edit Setups allows you to edit current preferences.

Assist
Tap this button to edit the phone number, or enter a prefix or credit card number.

Connect
Tap this button to initiate the connection.

The In Box

The In Box stores incoming messages.



Received messages in the In Box

The buttons perform the following actions:

Information
Get help or set preferences for a modem, faxing, beaming, printing or Eudora Prof for Newtond.

Receive
Initiate connection to retrieve mail. (If the **Send mail when Receiving** option is checked, queued messages will also be sent.)

Tag button

Log: Deletes original message, changes status of the message to Logged, and files a summary in the designated folder.

Reply: Replies to a message via e-mail. If only part of the message is selected, only the selected text will be used in the reply to the message; otherwise the entire message is used in the reply.

Forward: Forwards the item to another recipient via e-mail.

Copy Text to Notes: Copies selected text from the body of the message to the NotePad; if no text is selected, the entire body of the message is copied to the NotePad.

Add Sender to Names: If the sender is not already in the Name File, this option will add him or her.

Launch URL [optional]: If you have a cooperating web browser installed, this launches the selected URL.

Folder button
Files the message in a specified folder.

Routing button
Print Item: Prints the selected item.

Fax: Faxes the selected item.

Beam: Beams the selected item.

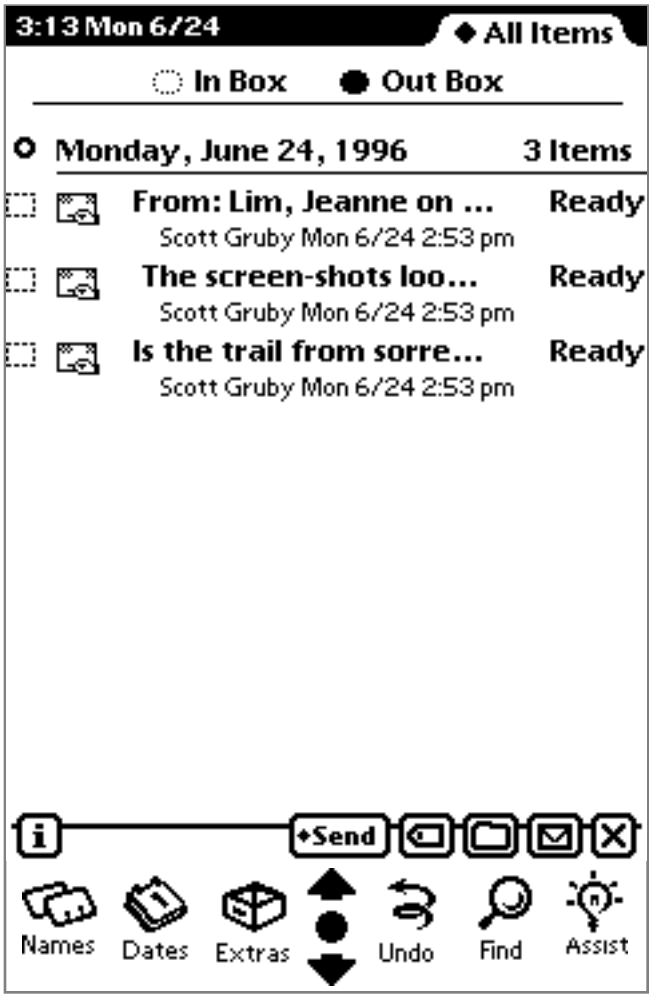
Mail: Sends the selected message to another recipient.

Duplicate: Makes a copy of the message.

Delete: Discards message.

The Out Box

The Out Box contains messages which have been sent (if they have not been deleted), or are queued to be sent.



Viewing items in the Out Box

The buttons perform the following actions:

Information
Get help or set preferences for a modem, faxing, beaming, printing or Eudora Prof for Newtond.

Send
Initiate connection to send mail.

Tag button
Readdress: Change or modify the recipient's address.

Folder button
File the item in a specified folder.

Routing button
Print Item: Prints the selected item.

Fax: Faxes the selected item.

Beam: Beams the selected item.

Mail: Sends the selected message to another recipient.

Duplicate: Makes a copy of the message.

Delete: Discards message.

Message Header

When displaying a message, if you tap the Eudora icon at the top of the screen, the message header will display detailed information on the sender, recipient and date the message was sent.

Header Information

Contact Information

QUALCOMM Incorporated
6455 Lusk Boulevard
San Diego, CA 92121-2779
http://www.eudora.com/

Eudora Pro Technical Support

Phone: (800) 3-EUDORA or (619) 658-1292
E-mail: eudora-support@qualcomm.com